

Regular Board Meeting – January 17, 2018

RESOLUTION SUMMARY

Resolution	Description	Byers	Doneghy	Savage	
Resolution No. 01-18	Authorization to Request Funding Through the National Fish and Wildlife Foundation	2 nd	Motioned		Approved
Resolution No. 02-18	Authorization to Request Funding Through the Ohio Department of Natural Resources	Motioned	2 nd		Approved
Resolution No. 03-18	Authorization to Request Funding Through the Ohio Environmental Protection Agency	2 nd	Motioned		Approved
Resolution No. 04-18	Approval to Purchase Signage from Terrabilt Way Finding Systems	Motioned	2 nd		Approved
Resolution No. 05-18	Contract Approval, Metroparks Structure Replacement Over Neis Ditch, 3520 Waterville – Swanton Road, Swanton, Ohio 43558	2 nd	Motioned		Approved
Resolution No. 06-18	Approval to Engage Tamie Spears for Graphic Design Services	Motioned	2 nd		Approved
Resolution No. 07-18	Ratify Amendment to Board Resolution No. 92-16	2 nd	Motioned		Approved
Resolution No. 08-18	Ratify Amendment to Board Resolution No. 78-17	Motioned	2 nd		Approved
Resolution No. 09-18	Ratify Final Amendment to 2017 Appropriations Measure	2 nd	Motioned		Approved
Resolution No. 10-18	Ratification of General Fund Advance	Motioned	2 nd		Approved
Resolution No. 11-18	Approval of Return of Advances from Funds 236, 256, and 257 to the General Fund	2 nd	Motioned		Approved
Resolution No. 12-18	Transfers from General Fund to Capital Construction and Education Funds	Motioned	2 nd		Approved
Resolution No. 13-18	Authorization of Issuance of a Super Blanket Order for Real Estate Taxes	2 nd	Motioned		Approved
Resolution No. 14-18	Authorization of Issuance of a Super Blanket Purchase Order for 2018 Bank Fees	Motioned	2 nd		Approved
Resolution No. 15-18	Authorization of Issuance of Super Blanket Purchase Order for 2018 Unemployment Fees	2 nd	Motioned		Approved
Resolution No. 16-18	Ratification of Schedule of Payables	Motioned	2 nd		Approved

The mission of Metroparks of the Toledo Area is to conserve the region's natural resources by creating, developing, improving, protecting, and promoting clean, safe, and natural parks and open spaces for the benefit, enjoyment, education, and general welfare of the public.



Board Minutes

METROPOLITAN PARK DISTRICT OF THE TOLEDO AREA
WEDNESDAY, JANUARY 17, 2018, 8:30 A.M.
WARD PAVILION, WILDWOOD PRESERVE

Commissioners Present:

Scott Savage, President
Lera Doneghy, Vice President
Fritz Byers, Vice President

David D. Zenk, Executive Director
David Smigelski, Legal Counsel

Staff present: Matt Cleland, Jill Molnar, Sherri Romanski, Emily Ziegler, Tim Schetter, Matt Killam, Cathy Marinelli, Allen Gallant, Joe Fausnaugh, Ally Effler, Felica Clark, Scott Carpenter, Nate Ramsey, Steve Stockford, Jenella Hodel, Penny Niday, Dan Reis, Steve Oneail, Jon Zvanovec, and Heather Mosqueda

1. NON-RESOLUTION BOARD ITEMS

President Scott Savage called the meeting to order at 8:36 a.m.

Mr. Savage led the Pledge of Allegiance.

2. CONSENT AGENDA ITEMS

Mr. Byers made a motion for approval of the consent agenda, as well as the disposition of the minutes for the regular Board meeting held on December 20, 2017. This motion was seconded by Mrs. Lera Doneghy and approved.

3. CONSIDERATION OF REPORTS FROM DIRECTOR AND EMPLOYEES OF THE DISTRICT FOR BOARD REVIEW

A. Jenella Hodel, Blue Creek Nursery Supervisor – Blue Creek Nursery Update

Ms. Jenella Hodel presented a summary of Blue Creek Nursery's overall operations, statistics from 2017, the number of volunteers who assist, and what is in store for 2018. Mr. Scott Savage thanked the entire staff and volunteers for all of their hard work.

B. Sherri Romanski, Comptroller – Treasurer's Report

Ms. Sherri Romanski presented the general fund budget to actual report and stated this is the end of the year report. Mr. Byers inquired as to what caused the variance in revenues. Ms. Romanski responded that there were three major contributing factors, which were unique one-time changes for the district. These revenues

were from the NEXUS easement, a 2016 Workers' Compensation rebate, and additional facility revenue from the addition of Toledo Botanical Gardens ("TBG"). Mr. Savage inquired as to why the interest income exceeded budget. Mr. Cleland stated that the interest line changed significantly since November month-end because Metroparks found that unrealized gain (loss) had been incorrectly reported in the interest line. He stated that this increased interest revenue would not have a long term benefit to the general fund, as a redistribution of interest income will be made soon to appropriately allocate among other funds.

4. BOARD APPROVAL OF CONTRACTS, DEEDS, AGREEMENTS, ETC.

- A. Mrs. Doneghy offered and moved for adoption of the following resolution, with a second by Mr. Byers:

Resolution No. 01-18 – Authorization to Request Funding Through the National Fish and Wildlife Foundation

Mr. Allen Gallant stated that this funding will be for tree planting at Manhattan Marsh. Mr. Byers inquired if this will cover the cost of the entire tree planting or if a match is necessary from Metroparks. Dr. Tim Schetter reported that this will cover the entire cost.

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

- B. Mr. Byers offered and moved for adoption of the following resolution, with a second by Mrs. Doneghy:

Resolution No. 02-18 – Authorization to Request Funding Through the Ohio Department of Natural Resources

After discussion and the correction of the dollar amount in the "Be It Resolved" from \$137,539.00 to \$110,031.00, and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

- C. Mrs. Doneghy offered and moved for adoption of the following resolution, with a second by Mr. Byers:

Resolution No. 03-18 – Authorization to Request Funding Through the Ohio Environmental Protection Agency

Mr. Gallant reported that the Ohio Environmental Protection Agency is very excited to work with Metroparks on this project and, additionally, there will be signage posted regarding this partnership. Metroparks will work with an organization that will assist in recycling the tires and asphalt. Mr. Joe Fausnaugh reported that Metroparks estimates using 14,000 tires. Mr. Byers stated he really likes the idea of utilizing signage to acknowledge the collaboration in order to illustrate to our visitors that their tax money is being properly allocated.

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

- D. Mr. Byers offered and moved for adoption of the following resolution, with a second by Mrs. Doneghy:

Resolution No. 04-18 – Approval to Purchase Signage from Terrabilt Way Finding Systems

Mr. Byers inquired what percentage of Metroparks' signage area is complete. Mr. Fausnaugh responded that it was a difficult question to answer because Metroparks continues to grow, but he estimated about forty percent (40%).

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

- E. Mrs. Doneghy offered and moved for adoption of the following resolution, with a second by Mr. Byers:

Resolution No. 05-18 – Contract Approval, Metroparks Structure Replacement Over Neis Ditch, 3520 Waterville – Swanton Road, Swanton, Ohio 43558

Mr. Jon Zvanovec stated that this will replace a very critical bridge. Mr. Dave Zenk stated that this will create

access to the main drive.

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

- F. Mr. Byers offered and moved for adoption of the following resolution, with a second by Mrs. Doneghy:

Resolution No. 06-18 – Approval to Engage Tamie Spears for Graphic Design Services

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

- G. Mrs. Doneghy offered and moved for adoption of the following resolution, with a second by Mr. Byers:

Resolution No. 07-18 – Ratify Amendment to Board Resolution No. 92-16

Mr. Savage stated this resolution was to correct a diesel fuel expenditure.

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

- H. Mr. Byers offered and moved for adoption of the following resolution, with a second by Mrs. Doneghy:

Resolution No. 08-18 – Ratify Amendment to Board Resolution No. 78-17

Mr. Savage stated that this is for a super blanket purchase order for waste and recycling.

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

- I. Mrs. Doneghy offered and moved for adoption of the following resolution, with a second by Mr. Byers:

Resolution No. 09-18 – Ratify Final Amendment to 2017 Appropriations Measure

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

- J. Mr. Byers offered and moved for adoption of the following resolution, with a second by Mrs. Doneghy:

Resolution No. 10-18 – Ratification of General Fund Advance

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

- K. Mrs. Doneghy offered and moved for adoption of the following resolution, with a second by Mr. Byers:

Resolution No. 11-18 – Approval of Return of Advances from Funds 236, 256, and 257 to the General Fund

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

- L. Mr. Byers offered and moved for adoption of the following resolution, with a second by Mrs. Doneghy:

Resolution No. 12-18 – Transfers from General Fund to Capital Construction and Education Funds

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

M. Mrs. Doneghy offered and moved for adoption of the following resolution, with a second by Mr. Byers:

Resolution No. 13-18 – Authorization of Issuance of a Super Blanket Purchase Order for Real Estate Taxes

Mr. Cleland reported an additional benefit of this Resolution is to create transparency for taxpayers. Many taxpayers are not aware that Metroparks pays tax. For example, with regard to the Keil Farm, the Keil family leases and farms the land for profit, and, therefore, it is subject to taxes.

Mr. Byers inquired whether Metroparks could break down the amounts for each of the counties. Mr. Cleland and Dr. Schetter reported that it is predominately Lucas County. Dr. Schetter reported that Metroparks also pays storm water assessments, mosquito control, etc.

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

N. Mr. Byers offered and moved for adoption of the following resolution, with a second by Mrs. Doneghy:

Resolution No. 14-18 – Authorization of Issuance of Super Blanket Purchase Order for 2018 Bank Fees

Mr. Cleland reported that this is predominately for merchant services, for example, credit card fees to process rental payments.

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

O. Mrs. Doneghy offered and moved for adoption of the following resolution, with a second by Mr. Byers:

Resolution No. 15-18 – Authorization of Issuance of Super Blanket Purchase Order for 2018 Unemployment Fees

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

P. Mr. Byers offered and moved for adoption of the following resolution, with a second by Mrs. Doneghy:

Resolution No. 16-18 – Ratification of Schedule of Payables

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

With no further business or action to be taken, Mrs. Doneghy made a motion to adjourn the Board meeting at 9:34 a.m., which was seconded by Mr. Byers and approved.

Scott Savage, President

Attest: _____
David D. Zenk, Executive Director

DDZ/kjm
1/17/2018