

Regular Board Meeting – September 27, 2017

RESOLUTION SUMMARY

Resolution	Description	Byers	Doneghy	Savage	
Resolution No. 68-17	Approval to Request Funding through the PeopleforBikes Community Grants Program	2 nd	Motioned		Approved
Resolution No. 69-17	Approval to Request Funding from the France Stone Foundation	Motioned	2 nd		Approved
Resolution No. 70-17	Approval to Request Funding through the Toledo Roadrunners Club Community Grant program	2 nd	Motioned		Approved
Resolution No. 71-17	Authorization to Purchase Police Package Patrol Vehicle	Motioned	2 nd		Approved
Resolution No. 72-17	Authorization to Declare Park District Equipment Surplus	2 nd	Motioned		Approved
Resolution No. 73-17	Ratification of Land Purchase: 4950 Whitehouse Spencer Road (Parcel # 74-06203)	2 nd	Motioned		Approved
Resolution No. 74-17	Approval of Grant Subaward with The Nature Conservancy	Motioned	2 nd		Approved
Resolution No. 75-17	Approval of Professional Service Agreement with Western Reserve Land Conservancy	Motioned	2 nd		Approved
Resolution No. 76-17	Contract Approval, District Wide Paving 2017, Oak Openings, Providence, and Pearson Metropark	2 nd	Motioned		Approved
Resolution No. 77-17	Establishing the Informal Name of the Park District as Metroparks Toledo	Motioned	2 nd		Approved
Resolution No. 78-17	Amendment to Board Resolution No. 97-16	2 nd	Motioned		Approved
Resolution No. 79-17	Ratification of Schedule of Payables	Motioned	2 nd		Approved
Resolution No. 80-17	Approval of Mercy Health Sponsorship Agreement	2 nd	Motioned		Approved

The mission of Metroparks of the Toledo Area is to conserve the region's natural resources by creating, developing, improving, protecting, and promoting clean, safe, and natural parks and open spaces for the benefit, enjoyment, education, and general welfare of the public.



Board Minutes

METROPOLITAN PARK DISTRICT OF THE TOLEDO AREA
WEDNESDAY, SEPTEMBER 27, 2017, 8:30 A.M.
SECOR ROOM – SECOR METROPARK

Commissioners Present:

Scott Savage, President
Lera Doneghy, Vice President
Fritz Byers, Vice President

David D. Zenk, Executive Director
David Smigelski, Legal Counsel

Staff present: Matt Cleland, Jill Molnar, Sherri Romanski, Emily Ziegler, Tim Schetter, Trish Hausknecht, Cathy Marinelli, Felica Clark, Heather Mosqueda, Patty Morgenstern, Joe Fausnaugh, Ally Effler, Scott Carpenter, Marty Overholt, Jerri Fink, Jenella Hodel, Jennifer Christensen, Jennifer Ellsworth, Heather Norris, Ashley Smith, Steve Stockford, Denis Franklin, Tim Gallaher, Karen Menard, Jon Zvanovec, and Nate Ramsey

1. **NON-RESOLUTION BOARD ITEMS**

President Scott Savage called the meeting to order at 8:33 a.m.

Mr. Savage led the Pledge of Allegiance.

2. **CONSENT AGENDA ITEMS**

Mr. Savage reported that Metroparks kicked off the levy campaign on September 26, 2017. It will be Issue #12 on the ballot on November 7, 2017.

Resolution 80-17 - Approval of Mercy Health Sponsorship Agreement, and the updated information for Resolution 76-17 - Contract Approval, District Wide Paving 2017, Oak Openings, Providence, and Pearson Metropark were added to the consent agenda. Mr. Fritz Byers made a motion for approval of the consent agenda, as amended, as well as the disposition of the minutes for the regular Board meeting held on August 23, 2017. This motion was seconded by Mrs. Lera Doneghy and approved.

3. **CONSIDERATION OF REPORTS FROM DIRECTOR AND EMPLOYEES OF THE DISTRICT FOR BOARD REVIEW**

A. Jill Kieपुरa, Senior Consultant, Root, Inc. – Process Overview

Mrs. Jill Kiepura provided an overview of the process that Metroparks Senior Staff participated in to develop our future state.

Mr. Dave Zenk stated that this process starts now with the entirety of the agency. While we're proud of what has been accomplished thus far, we have quite a bit of work ahead of us.

Mrs. Doneghy stated that their hope is that all Metroparks employees will be engaged, believe in our story, and share that story consistently.

Mr. Savage is asking the agency to engage in this process and to really work towards a collective outcome.

B. Shannon Hughes, Manager Park Programing and Interpretation - Rolling Mills Metropark Presentation

Ms. Shannon Hughes provided an overview of the history of where the new waterfront Metropark will be located on the East Side of Toledo. In the late 1800's, there was a Rolling Mill that employed approximately 500 men and was a major economic contributor to this area. Additionally, there was a Rolling Mill Railway that transported the product right next to it. This business flourished for roughly 30 years.

Mr. Byers inquired whether Rolling Mills resonates with current residents of the East Side. Ms. Hughes responded that because this business was so crucial, this area is casually referred to the Rolling Mills area. Mr. Zenk responded that he's not sure if the history is known, but it's a very interesting story that can provide a reintroduction of history.

Mr. Savage inquired if Middlegrounds was more commonly known? Ohio History Connection had a historical marker called Middlegrounds, but essentially, Rolling Mills is more commonly known within history.

C. Steve Stockford, Assistant Park Services Supervisor – Secor Metropark Update

Mr. Stockford reported that as an Assistant Park Services Supervisor to the Oak Openings Region, there is a large area that his crew assists with. For example, the single-track trail, archery, etc. He tries to utilize his crew's strongest skills for all of their projects.

Some of the small obstacles they run into revolve around logistics. When communication fails, it can send their days in a tail spin. Another challenge they face, they feel the National Center for Nature Photography (NCNP) is not being used to its capacity. Mr. Stockford went on to report that there will always be obstacles to overcome, but always turns them into positives.

Mr. Stockford went on to say what great work our volunteers do for Metroparks. For example, weekly at Secor, they have three garden keepers, two bird feeders, and groups of special needs kids that all help out. The Window on Wildlife has never looked better.

The biggest project next year will be the playground, this will hopefully be an ADA National Accessibility Site.

Mrs. Doneghy was very happy to hear about the ADA Accessible playground that is in the works and was also pleased to hear how each employee's skills is being best utilized.

Mr. Savage is happy to hear about what is happening at Secor.

Mr. Byers stated that Mr. Zenk's comment about utilizing our resources to the fullest is telling and reiterates how important it is for optimal efficiency. He thanked Mr. Stockford for his report and his comment that Secor Metropark is underutilized. Mr. Byers also enjoyed hearing the different groups of all generations coming in and commended him on this outreach. Additionally, he appreciates the observation of how to better utilize the NCNP, the commissioners really appreciate the expansion and the research in how to better utilize.

Mr. Zenk reported that the relationship between Mr. Stockford and Mr. Craig Elton, has been the model to work from as our agency continues to grow. The Oak Openings region consists of Oak Openings, Westwinds, Wiregrass Lake, Secor a soon to be developed park in Monclova Township and will be connected with a 7 mile trail. In total there is approximately 5000 acres in this region, and the operational model that Steve is

helping us pursue is very nimble and efficient. We operate these parks and protect this open space with 10 staff. Mr. Byers stated it would be good to have some benchmarking regarding comparables for these park models. Mr. Zenk responded that as we move forward with the budget process, that information is becoming unearthed. Mr. Byers stated it's an important part of our story and being responsible to our tax payers.

Mr. Savage suggested that perhaps a more welcoming entryway, being more visible as you drive back, may increase visitation to the NCNP.

D. Sherri Romanski, Comptroller – Treasurer's Report

General Fund – Ms. Sherri Romanski reported that we received our last payments for real estate tax revenue in the month of August. In total, the general fund's revenues are up about 1% over projections and expenses are about 4% under budget. Mr. Byers is very pleased with the financial reporting format, and to see that the budget is so accurate is a testimonial of her detailed work. He went on to state that the quality of the planning and the work that goes into the budget process and monthly reporting is very comforting to the board of park of commissioners.

Mr. Savage inquired if this was the first time we owned municipal bonds in our investment portfolio. Mr. Cleland stated he and Ms. Romanski also noted that this month and looked into this in anticipation of questions. Mr. Savage asked if we are within the Ohio Revised Code and Mr. Cleland verified that we are. Mr. Savage asked for additional information because he would like to obtain a better understanding. Mr. Cleland will follow-up with the additional information for Mr. Savage.

4. BOARD APPROVAL OF CONTRACTS, DEEDS, AGREEMENTS, ETC.

A. Mrs. Doneghy offered and moved for adoption of the following resolution, with a second by Mr. Byers:

Resolution No. 68-17 – Approval to Request Funding through the PeopleforBikes Community Grants Program
After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

This is a new opportunity that we have not pursued previously and would allow us to complete the single-track trail. Mrs. Emily Zeigler stated that this is an online solicitation that focuses on bike trails. Application is due October 13, 2017 and we should hear back by December 1, 2017.

B. Mr. Byers offered and moved for adoption of the following resolution, with a second by Mrs. Doneghy:

Resolution No. 69-17 – Approval to Request Funding from the France Stone Foundation

Mr. Joe Fausnaugh asked if we could use this year's award to help in some needed work on the Canal. Mr. Byers inquired if the canal bank stabilization an on-going problem? Mr. Fausnaugh responded that it depends on the area, can affect the mules, so there is a need to act upon fairly quickly.

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

C. Mrs. Doneghy offered and moved for adoption of the following resolution, with a second by Mr. Byers:

Resolution No. 70-17 – Approval to Request Funding through the Toledo Roadrunners Club Community Grant program

Ms. Ruth Griffin reported that this grant will allow us to schedule five 5ks with consistent signage/mapping for a smoother experience. Mr. Byers inquired if there will be new trails created? Ms. Griffin reported that no, this will connect existing trails.

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the

appendix to these minutes.

- D. Mr. Byers offered and moved for adoption of the following resolution, with a second by Mrs. Doneghy:

Resolution No. 71-17 – Authorization to Purchase Police Package Patrol Vehicle

Mr. Fausnaugh reported that this is to replace a patrol car at Wildwood. Mr. Byers inquired as to what the difference is between an average vehicle and the interceptor vehicle? Mr. Fausnaugh reported that there will be no difference in what we already currently have.

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

- E. Mrs. Doneghy offered and moved for adoption of the following resolution, with a second by Mr. Byers:

Resolution No. 72-17 – Authorization to Declare Park District Equipment Surplus

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

- F. Mrs. Doneghy offered and moved for adoption of the following resolution, with a second by Mr. Byers:

Resolution No. 73-17 – Ratification of Land Purchase: 4950 Whitehouse Spencer Road (Parcel # 74-06203)

Dr. Tim Schetter reported that this is an incredible piece of land that contains pristine wetlands. Currently there are no plans to utilize this land. Mr. Byers stated that not only was this a very high scoring project in the funding, but that the award covers our purchase price as well as the transactional costs. He went on to stat that this speaks to our overall mission and vision. Mr. Savage asked whether that the lack of invasive species, speaks to the quality of the wetland? Mr. Schetter, yes, this is essentially an isolated wetland.

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

- G. Mr. Byers offered and moved for adoption of the following resolution, with a second by Mrs. Doneghy:

Resolution No. 74-17 – Approval of Grant Subaward with The Nature Conservancy

Mr. Byers inquired if the labor tracking is considered towards our match? Dr. Schetter reported that yes it is.

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

- H. Mr. Byers offered and moved for adoption of the following resolution, with a second by Mrs. Doneghy:

Resolution No. 75-17 – Approval of Professional Service Agreement with Western Reserve Land Conservancy

Dr. Schetter reported now that we don't have dedicated funding, we have to be expanding our funding resources. This is a great resource and provides that opportunity.

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

- I. Mrs. Doneghy offered and moved for adoption of the following resolution, with a second by Mr. Byers:

Resolution No. 76-17 – Contract Approval, District Wide Paving 2017, Oak Openings, Providence, and Pearson Metropark

Mr. Marty Overholt reported that this is our current funding to pave a few areas within the agency. We received four bids, three of which came under the engineer's estimate. Mr. Byers inquired if we will be accepting the alternates? Mr. Overholt said we will be accepting both alternates. Mr. Byers inquired as to why there was such a disparity between some of these bids. Mr. Overholt stated that unfortunately, he does not have a specific answer; however, we are currently working with the lowest bidder as they are currently on site.

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

- J. Mr. Byers offered and moved for adoption of the following resolution, with a second by Mrs. Doneghy:
Resolution No. 77-17 – Establishing the Informal Name of the Park District as Metroparks Toledo

Mr. Scott Carpenter reported that since the recent change in our logo and new branding efforts, we need to change the name to Metroparks Toledo. Mr. Byers asked for a spelling correction to the second sentence of the board brief. Mr. Byers understands that while this is not legally required, he does understand the operational side of it.

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

- K. Mrs. Doneghy offered and moved for adoption of the following resolution, with a second by Mr. Byers:
Resolution No. 78-17 – Amendment to Board Resolution No. 97-16

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

- L. Mr. Byers offered and moved for adoption of the following resolution, with a second by Mrs. Doneghy:
Resolution No. 79-17 – Ratification of Schedule of Payables

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

- M. Mrs. Doneghy offered and moved for adoption of the following resolution, with a second by Mr. Byers:
Resolution No. 80-17 – Approval of Mercy Health Sponsorship Agreement

Mr. Matt Cleland reported that this has been a project in the works for the past few years. He became involved with the negotiation process last winter. This would allow for "adult playgrounds," which essentially simulate an outdoor gym, to be built within the park district. The plan was to have Mercy be recognized as the sponsor as well as incorporate specific programming surrounding this. After several discussions, the partnership landed on one playground installed per year (\$100,000) along with 4-6 programs per year.

Mr. Zenk reported that this is not any additional cost for current operations.

Mr. Byers is thankful for working with the health system and for not giving up on this.

Mr. Byers had one item to note regarding Exhibit A; the last bullet point, sponsorship and rights. He feels very strongly that in regards to the signage, Metroparks needs to ensure and maintain standards when deciding whether to grant sponsorship naming rights for donors. After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

5. BOARD INITIATED TOPICS AND DISCUSSION

Mrs. Doneghy highly recommends that everyone go visit ZimSculpt, truly amazing. Mr. Zenk reported that the visitation has increased tremendously, as well as the sculptures are being sold.

6. EXECUTIVE SESSION

At 10:23 a.m., President Scott Savage made a motion to recess into executive session to consider the items that qualify for consideration in executive session. Mr. Zenk stated that the purpose of the executive session was to discuss land acquisition pursuant to Ohio R.C. §121.22(G)(2). Mr. Savage asked if there was any discussion and reported, under Ohio R.C. §121.22, that a roll call vote on this motion is necessary. Ms. Jill Molnar conducted a roll call vote of the commissioners.

ROLL CALL

Mrs. Doneghy – Yes

Mr. Byers – Yes

Mr. Savage – Yes

Ms. Jill Molnar reported, upon roll call vote, that the motion passed, and the Board recessed into executive session.

The Board adjourned executive session at 11:28 a.m. and resumed its regular session at 11:29 a.m.

With no further business or action to be taken, Mrs. Doneghy made a motion to adjourn the Board meeting at 11:30 a.m., which was seconded by Mr. Byers and approved.

Scott Savage, President

Attest: _____
David D. Zenk, Executive Director

DDZ/kjm
9/27/2017