

Regular Board Meeting – March 24, 2021

Resolution Summary

Resolution	Description	Byers	Dalton	Doneghy	Luetke	Savage	
RES 20-21	Approval of Supplement and Amendment of the 2021 Certificate of Estimated Resources and Appropriations Measure	Motioned			2 nd		Approved
RES 21-21	Ratification of Schedule of Payables	2 nd		Motioned			Approved
RES 22-21	Contract Approval, Information Technology (“IT”) Support Services			Motioned	2 nd		Approved
RES 23-21	Authorization for the Purchase and Installation of Play Equipment for White Oak Campground	2 nd			Motioned		Approved
RES 24-21	Authorization to Purchase Three (3) 2021 Ford Interceptor SUV Patrol Vehicles	2 nd		Motioned			Approved
RES 25-21	Authorization to Request Funding Through the National Recreation and Park Association	Motioned		2 nd			Approved
RES 26-21	Request of Funds from the Ohio Department of Transportation (“ODOT”) and Designation of Projects for Ohio Parks Districts Roadwork Fund FY 2022-2023 through the Ohio Parks & Recreation Association (“OPRA”)	Motioned			2 nd		Approved
RES 27-21	Contract Approval, Howard Marsh Phase 2 Professional Services	2 nd		Motioned			Approved

The mission of Metroparks of the Toledo Area is to conserve the region's natural resources by creating, developing, improving, protecting, and promoting clean, safe, and natural parks and open spaces for the benefit, enjoyment, education, and general welfare of the public.



Board Minutes

METROPOLITAN PARK DISTRICT OF THE TOLEDO AREA

WEDNESDAY, MARCH 24, 2021, 8:30 A.M.

LIVESTREAM

Commissioners Present:

Scott Savage, President
Fritz Byers, Vice President
Lera Doneghy, Vice President
Molly Luetke, Officer

Unable to attend: Kevin Dalton, Officer

Dave Zenk, Executive Director

Staff Present: Matt Cleland, Jill Molnar, Carrie Alexander, Scott Carpenter, Joe Fausnaugh, Jon Zvanovec, Tim Schetter, Allen Gallant, Heather Mosqueda, Ally Effler, Nate Ramsey, Bethany Sattler

Others present and appearing before the Board: David Smigelski

1. NON-RESOLUTION BOARD ITEMS

President Scott Savage called the meeting to order at 8:31 a.m.

Mr. Savage did a role call for all Board of Park Commissioners.

Mr. Savage shared that one of his clients reached out to thank him for everything Metroparks Toledo does for this community and what an asset it is.

Mr. Savage led the Pledge of Allegiance.

2. CONSENT AGENDA ITEMS

Mr. Fritz Byers made a motion to approve the consent agenda and for the disposition of the minutes for the regular Board meeting held on February 24, 2021. This motion was seconded by Mrs. Lera Doneghy and approved.

3. CONSIDERATION OF REPORTS FROM DIRECTOR AND EMPLOYEES OF THE PARK DISTRICT FOR REVIEW

A. TMACOG’s Agenda for Lake Erie - Kari Gerwin - Director of Water Quality Planning, TMACOG

Mr. Tim Schetter introduced Ms. Kari Gerwin to present the Agenda for Lake Erie and how Metroparks Toledo can support its efforts. She is currently the Director of Water Quality Planning with the Toledo Metropolitan Council of Governments (“TMACOG”).

Ms. Gerwin thanked the Board and staff for the incredible resource that Metroparks Toledo provides.

Ms. Gerwin shared that the Water Council, of which Mr. Tim Schetter is a member, approved the Agenda for Lake Erie documents in November 2020. This is an evolving policy document to voice water quality priorities for TMACOG members. Ms. Gerwin discussed that this sets the framework for engaging federal and state legislators to regulate polices.

The process of developing the agenda initially began in 2017. The agenda was first approved by the TMACOG members in 2018. This document is updated every two (2) years and voices TMACOG members’ concerns and celebrations.

Ms. Gerwin stated that the document consists of numerous policy briefs such as Legal Tools, Lake Erie total maximum daily load (“TMDL”), H2Ohio, Agriculture, etc. These briefs are broken down and include policy recommendations for state and federal regulatory programs.

The Lake Erie TMDL and supporting policies have been one of the most debated topics during TMACOG’s process. Ms. Gerwin explained that one of the recommendations in the Agenda for Lake Erie is to integrate TMDL load reduction goals into all state-level regulatory and funding programs. She noted that states must ensure that permitting programs which protect water resources remain in effect as intended. TMACOG’s Agenda for Lake Erie allows them to speak directly to the legislators.

Ms. Gerwin also shared how TMACOG’s Agenda for Lake Erie focuses on the importance of drinking water, wastewater treatment, and stormwater management, which are managed through the respective TMACOG committees under the Water Quality Council. One of the newest-formed committees is TMACOG’s Agriculture committee, which provides support for Conservation innovation grants and regional conservation partnership programs.

Ms. Gerwin reviewed the policy of restoration and protection of natural drainage systems. This policy reviews and updates local zoning codes, engineering specifications, and local ordinances to remove barriers to restoration projects and green infrastructure. This policy also offers funding for the green infrastructure, wetlands, and the restoration of natural draining systems. This policy also supports the H2Ohio long-term watershed initiatives.

Ms. Gerwin encouraged Metroparks Toledo to use the Agenda for Lake Erie as a resource, and continue to provide feedback on this Agenda. She further encouraged Metroparks to use this Agenda to reach out to others. Finally, Ms. Gerwin invited Metroparks Toledo to support the Agenda for Lake Erie through a letter of support or other means.

Mr. Byers, on his own behalf, personally thanked Ms. Gerwin for all of her work on the presentation, and for comprehensively addressing the elements in environmental health and stability. Mr. Byers emphasized the need for governments to work together for Lake Erie’s restoration and stressed the importance of environmental issues, and particularly water quality. He noted that clean water stands at the center of human life and reflects what Metroparks desires to do. Mr. Byers provided additional context around this issue by explaining steps that the Lucas County Commissioners and City of Toledo are doing to support these issues.

Ms. Gerwin credited TMACOG members for advancing the Agenda for Lake Erie.

Mr. Dave Zenk expressed that Metroparks should consider formally adopting a resolution to support TMACOG's initiative. Mrs. Doneghy concurred with this suggestion. Ms. Molly Luetke noted her experience with TMACOG members who are earnest and passionate, and said she supports the Agenda for Lake Erie.

Mr. Byers made a motion to formally adopt a resolution to support the Agenda for Lake Erie with specific language to be developed and presented at the next board meeting. Ms. Doneghy seconded the motion which was unanimously approved.

Mr. Savage thanked Ms. Gerwin for taking the time to present to the Board of Park Commissioners and Metroparks Toledo's staff present at the Board meeting. He noted that an immense amount of support exists for Mr. Schetter's and TMACOG's hard work aligning and uniting others regarding clean water and clean air. He welcomed TMACOG to reach out to Metroparks Toledo further regarding the Agenda for Lake Erie, and noted he desires this vision to become a reality.

Ms. Gerwin thanked the Board of Park Commissioners for its support and thanked Metroparks for its assistance within for TMACOG over the years.

B. Treasurer's Report – Matt Cleland, Deputy Director & Treasurer

Mr. Matt Cleland shared that the only additions to the narrative in the general fund are in the salaries category. Salaries are tracking ahead of budget as a function of bonus and conversion payments being issued at the beginning of the year. Mr. Cleland reported that, as the year progresses, he anticipates that trend will adjust accordingly.

Ms. Doneghy inquired about the "Then and Now" AT&T line item. Mr. Cleland stated the staff looked into it, and that work was initially to be a subset of Glass City Phase I contract with Lathrop, but turned out to be a direct expense for Metroparks Toledo. As a result, a purchase order was put in place to make the payment.

4. BOARD APPROVAL OF CONTRACTS, DEEDS, AGREEMENTS, ETC.

A. Mr. Byers offered and moved for adoption of the following resolution, with a second by Ms. Luetke:

Resolution No. 20-21 – Approval of Supplement and Amendment of the 2021 Certificate of Estimated Resources and Appropriations Measure

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

B. Mrs. Doneghy offered and moved for adoption of the following resolution, with a second by Mr. Byers:

Resolution No. 21-21 – Ratification of Schedule of Payables

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

C. Ms. Doneghy offered and moved for adoption of the following resolution, with a second by Ms. Luetke:

Resolution No. 22-21 – Contract Approval, Information Technology ("IT") Support Services

Ms. Heather Mosqueda reported that there were four (4) bidders, with New Era Technology (formerly known as Meyer Hill Lynch) determined to be the most qualified based on the evaluation criteria and value. She noted

that New Era worked hard to contain costs in the next few years and offered a 5-year contract rather than a 3-year contract, which she anticipates will help with the numerous projects to come. Mrs. Doneghy inquired about the support services and exclusions, and if Ms. Mosqueda was comfortable with those, including contract basics, etc. Ms. Mosqueda reported that those items are pretty consistent with what Metroparks Toledo has had previously. Mr. Savage thanked Ms. Mosqueda for her due diligence to ensure the IT systems are IT worthy. This is reflective of her high-quality work over the years.

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

- D. Ms. Luetke offered and moved for adoption of the following resolution, with a second by Mr. Byers:

Resolution No. 23-21 – Authorization for the Purchase and Installation of Play Equipment at White Oak Campground

Mr. Joe Fausnaugh reported that this playground is a direct result of feedback from Metroparks' campers. Mrs. Doneghy inquired if the surface is similar to other Metroparks' playgrounds, to support fall protection. Mr. Fausnaugh indicated that yes, it will be very similar and will be certified as accessible. He noted a desire to keep the aesthetic because of the location of the playground. Ms. Luetke commented that it is wonderful that Metroparks is listening to visitors and responding to their requests.

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

Mr. Savage noted his agreement with Ms. Luetke's acknowledgement of responding to Metroparks' constituents and thanked Mr. Fausnaugh for his efforts.

- E. Mrs. Doneghy offered and moved for adoption of the following resolution, with a second by Mr. Byers:

Resolution No. 24-21 – Authorization to Purchase (3) 2021 Ford Interceptor SUV Patrol Vehicles

Mr. Fausnaugh reported that because the park district has grown, the vehicles are accumulating more mileage. The goal is to equip Metroparks rangers with the best vehicles possible, while accounting for potential expense, value, and other factors. These three (3) vehicles are under the state contract and will be fully equipped with necessary items. Previously there has been a six (6) month lag in obtaining such vehicles, so a different dealership is being utilized. Ms. Doneghy mentioned she supported the hybrid notion.

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

- F. Mr. Byers offered and moved for adoption of the following resolution, with a second by Mrs. Doneghy:

Resolution No. 25-21 – Authorization to Request Funding Through the National Recreation and Park Association

Mr. Allen Gallant reported that this presents an incredible opportunity in this space, particularly with all of Metroparks' recent developments, the National Gold Award, Metroparks' strategic plan, and Metroparks' current work with the community and the Diversity, Equity and Inclusion ("DEI") work in which Metroparks Toledo is engaged. He said this application is due April 23, 2021, and Metroparks should receive a response by the end of May 2021. The funding would continue for 2.5 years because of the amount of time needed to accomplish this work. Mrs. Doneghy stated that this is a wonderful opportunity for Metroparks and inquired if this will include salaries or anything of that nature. Mr. Gallant reported that it can include salaries and paying stipends to community members or helping with outreach and community efforts, which Metroparks

Toledo will include within the application. Ms. Luetke inquired as to the amount Metroparks Toledo will seek. Mr. Gallant reported that the range is \$350,000.00, but Metroparks Toledo has not finalized yet what its request will be. Mr. Byers noted that this initiative hits all three (3) recently-added areas of the Vision Statement as well as Metroparks' updated strategic plan. He thanked Mr. Gallant for moving Metroparks forward in this way. Mr. Savage mentioned that many of Metroparks' previous grants have matches, and inquired if that is not the case here, and whether Metroparks could include in the application a match with Metroparks Toledo Foundation or from the current Metroparks Toledo budget and possibly enhance its application. Mr. Gallant responded that the application will highlight Metroparks' commitments in the previously-mentioned areas, but he is not sure it would enhance the application.

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

- G. Mr. Byers offered and moved for adoption of the following resolution, with a second by Ms. Luetke:

Resolution No. 26-21 – Request of Funds from the Ohio Department of Transportation (“ODOT”) and Designation of Projects for Ohio Parks Districts Roadwork Fund, FY 2022-2023 through the Ohio Parks & Recreation Association (“OPRA”)

Mr. Jon Zvanovec reported that this is a resolution to accept these funds to be used for anything pertaining to traffic and cars. Mr. Byers inquired about why the resolution calls out the requirement regarding the bienniums. Mr. Zvanovec responded that this is brand new to the OPRA policy, but Metroparks never accumulates funds. This is in the resolution related to Metroparks' pledging of this new policy.

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

- H. Mrs. Doneghy offered and moved for adoption of the following resolution, with a second by Mr. Byers:

Resolution No. 27-21 – Contract Approval, Howard Marsh Phase 2 Professional Services

Mr. Zvanovec stated that Metroparks did its due-diligence in the letter of interest (“LOI”) process and Hull Associates had the best pricing. Hull Associates has done work in this space previously. This is all paid for and Mr. Zvanovec and Mr. Schetter utilized best pricing. Mr. Zvanovec anticipates beginning the project in April 2021, and barring anything unforeseen, he expects it will be completed this year. Mr. Schetter reported that Metroparks is just waiting for one final permit.

Mr. Byers responded that the scoring matrix and the thoroughness is a tangible reflection of how Mr. Zvanovec and his team scrutinize the bids and are strong stewards of Metroparks' constituents.

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

5. BOARD INITIATED TOPICS AND DISCUSSIONS

Mr. Zenk shared that ConneCToledo has started a new vision for Downtown Toledo about which some of Metroparks' employees and a group of leaders are meeting to start the next steps in that planning process. Mr. Savage said he looks forward to hearing more.

Mr. Savage thanked everyone for their hard work and preparation for these Board meetings and said he looks forward to meeting again in person one day.

With no further business or action to be taken, Ms. Luetke made a motion to adjourn the Board meeting at 9:56 a.m., which was seconded by Mrs. Doneghy and approved.



Scott Savage, President

DDZ/kjm
03/24/21



Attest: _____
Dave Zenk, Executive Director